

Foot and Ankle Associates of WI

Billing Office Policies

Effective 11-1-24 Foot and Ankle Associates of WI cancellation policy is to give at least 24 hours' notice before a scheduled appointment. If you cancel or reschedule the same day as your scheduled appointment *you will be charged a \$25.00* cancellation fee. If you "no show" for a scheduled appointment *you will be charged a \$25.00* no show fee. Missed appointments cannot be billed to your insurance company.

Effective 11-1-24 Foot and Ankle Associates of WI will charge a \$50.00 deposit *to schedule* appointments for SELF PAY patients. The deposit will be applied to the cost of the total visit at check out.

Foot and Ankle Associates of WI Billing Payment Policies:

Once insurance has processed your claim, we expect payment in full within 30 days of the date on your statement. If you are unable to make payment in full, you can make payment plan arrangements with the billing department. We do require a credit card on file to make auto-deductions monthly. Failure to make payment in full or an agreed upon payment arrangement with our billing department will result in collection proceedings at 90 days.